

IOLTA APPLICATION

NOTICE TO FINANCIAL INSTITUTION

Financial Institution Name: _____

Address: _____

City, State Zip: _____

Telephone: _____

Financial Institution Routing Number: _____

Date: _____

The undersigned elect(s) to participate in the interest bearing trust account program authorized by the Kansas Supreme Court (Rule No. 226 at Rule 1.15(d)(3)). Under this program the following account should be converted or placed in an account subject to negotiable order of withdrawal (NOW account).

Account Number: _____

Account Name: _____

Address: _____

City, State Zip: _____

Telephone: _____ **Fax No.** _____

E-Mail Address: _____

Interest on the average monthly balance in the account, or as otherwise computed in accordance with your standard accounting practice (net any service charges or fees), should be remitted at least quarterly to the Kansas Bar Foundation. The remittance of the interest can be done by check, automated clearinghouse, or any other method provided by the Federal Reserve System. A sample remittance reporting form is enclosed. The Foundation is a 501 (c) (3) charitable organization and the IRS does not require a Form 1099 for this program. If your financial institution does elect to send out a W-9 Form, it should reflect the Kansas Bar Foundation as the payee, should contain the Kansas Bar Foundation tax identification number (48-6116429), and should be sent to the Kansas Bar Foundation.

The establishment of NOW trust accounts by law firms, including professional corporations, to implement this program has been approved by the Federal Reserve System, the Federal Home Loan Bank Board, and the Federal Deposit Insurance Corporation. Questions? Contact the Kansas Bar Foundation at (785) 234-5696.

Thank you for your prompt attention to this request. Your cooperation and support for this important program benefiting the residents of Kansas are appreciated.

(Authorizing trust account signature)

(Please include a list of attorneys in your firm for our IOLTA membership file.)

Mail to:

Kansas Bar Foundation
Attn: IOLTA Program
P.O. Box 1037
Topeka, KS 66601